

### ABSTRACT

A method for providing emergent and flexible workflow management to a user. The user communicates with other users, using a message-based system having embedded information management resources. The message-based system has a viewer. A message is generated at the message-based system. The message has metadata. The metadata of the message is updated using the embedded information management resources. The metadata include at least one of the group of a deadline, a reminder, a deferral and an obligation. The message is sent to the other users. Some of the metadata of the message are displayed on the viewer of the message-based system. Some of the metadata of the message are tracked at the message-based system.